



Bangladesh Foreign Trade Institute
TCB Bhaban (5th Floor), 1 Kawranbazar, Dhaka-1215.

Vacancy Announcement

Bangladesh Foreign Trade Institute (BFTI) is a non-profit research and training institution built on the concept of a public-private partnership (PPP) between the Government of Bangladesh represented by the Ministry of Commerce, Finance, Industries, and Economic Relations Division, and the private sector, represented by all the major trade organisations, namely, the FBCCI, ICCB, BTMA, MCC, CCCI, BGMEA, BCI, and DCCI. Its focus is on research, education, training and policy advocacy on international trade-related issues.

BFTI invites application for the position of a **Director** from highly experienced professionals with experiences in research or related fields to undertake research work in trade, commerce and financial sectors. We are looking for highly competent persons with a strong sense of integrity and team spirit, and an intrinsic motivation to work for BFTI.

Director: Position-1

Key Responsibilities:

- He will report to the CEO and-
- Conduct theoretical and empirical research on trade-related issues, including WTO and regional/bilateral trade agreements;
- Assist the government's trade policy-making through research and advocacy;
- Organise seminars, workshops and conferences to disseminate research findings and to bring together experts and stakeholders for exchange of ideas;
- Supervise and mentor the junior staff to ensure their career development as productive members of the Institute;
- Publish newsletters, discussion papers and journals to disseminate research findings and scholarly work;
- Any other task that may be assigned by the CEO.

Profile Requirements:

- Ph.D in Economics, Business, Development Studies or any trade-related field of study;
- Minimum 15 years experiences in any recognised research and/academic/multicultural organisations with at least 4 years experience in trade related organisation (educational qualification requirement may be relaxed for candidates having experience in trade related organisations for at least 10 years);

- A good number of publications in international journals and or chapters of books or monographs;
- Strong verbal and written Bangla and English communication skills;
- Excellent interpersonal, mobilisation, facilitation, and trade negotiation skills;
- Experienced in managing reputable institutions with diverse academic and research programmes, where a large body of professionals are engaged
- Demonstrated managerial capacity;
- Advanced computer literacy and familiarity with trade-related database and analytical software.
- Some conditions may be relaxed in case of truly exceptional candidates.

Remuneration: Upto Tk.150,000/- (Consolidated)

BFTI is an equal opportunity employer, offers competitive conditions of employment and the chance to work in an excellent environment. We are committed to diversity and applicants may require to travel locally and abroad. Interested candidates are requested to apply confidentially with a cover letter explaining how s/he would meet the personal specifications along with detailed curriculum vitae before **10th November, 2019, to jobs@bfti.org.bd or at the BFTI address to the Chief Executive Officer.**

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