



BFTI International Trade & Development Journal

Call for Papers

The BFTI International Trade & Development Journal, is a flagship peer-reviewed journal of the Bangladesh Foreign Trade Institute (BFTI). It intends to publish research paper on issues pertaining to trade and development by June 2022. In particular, we solicit articles on the following topics. However, manuscript on other relevant topics are also encouraged for submission.

- International Trade & Development
- Export Diversification & Value Chain Development
- Foreign Direct Investment (FDI)
- Trade-Related Policies
- WTO Rules & Issues /Compliance in International Trade
- LDC Graduation
- Development Economics
- Other Socio-Economic Issues
- RTA/FTA/CEPA Trade Agreements
- Other Related Issues

A token honorarium of BDT 5000 will be paid for each published article. A Certificate of Publication will be given for each published article. Authors are requested to visit www.bfti.org.bd to collect the Submission Guideline.

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Deadline for Submission: 15 May, 2022

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Bangladesh Foreign Trade Institute

Summary of the Guidelines for Paper Submission		
Wording	Maximum 6000 words	
Review Process	Double-blind peer-review system where neither the author nor the reviewer is aware of the other's identity	
Plagiarism	Turnitin / iThenticate Plagiarism Software No more than 25% similarity with proper references	
Digital Archiving Policy	For making the digital appearance of the scholarly content worldwide	
Author Guideline	Will be prepared as per the Established Model	
	Language	English
	Spacing	1.5
	Text Formatting	Times new Roman
	Title page	The name(s) of the author(s)
	Abstract	200 to 250 words
	Keywords	5 to 7 keywords
	JEL Classification	
	A concise and informative title	
	The affiliation(s) and address(es) of the author(s)	
	The e-mail address, and cel number(s) of the corresponding author	
	Paper size: A4, top & bottom margin : 2" (two inches), left & right margin : 1.5" (one point five inches), header & footer: 1.6"(one point six inches), font name: Times New Roman , font size for the title of the article: 16 bold, font size for the caption of the paragraph: 12 bold, font size for general text: 11 and font size for the abstract, footnote and references : 10	
	Quality Guideline	<ul style="list-style-type: none"> • Innovative idea with in depth analysis; • Easily communicable and understandable; • Standard English with attractive presentation; • Having new food for thought for reader.
	Introduction and Literature Review	State the objectives of the work and provide background, including a brief review of the relevant literature
Abbreviations & Acronyms	Abbreviations should be defined at first mention and used consistently after that	
Footnotes	Footnotes can be used to give additional information. For in-text citation, always use the API 6 th style of referencing.	
Appendices	If there is more than one appendix, they should be identified as A, B, or C.	
Referencing	API 6th Reference System	
Headings	Please use no more than three levels of displayed headings	

Author's Guideline for Submission Paper

Language

The language of the journal is English. British English spelling and terminology are used. The authors are responsible for ensuring the language quality before submission.

Spacing

Please ensure 1.5 space for text, notes and references.

Text Formatting

Manuscripts should be submitted in word.

- Use a standard, plain font (e.g., 12-point Times Roman) for text.
- Use the automatic page numbering function to number the pages.
- Do not use field functions.
- Use tab stops or other commands for indents, not the space bar.
- Use the table function, not spreadsheets, to make tables.
- Use the equation editor or Math Type for equations.
- Save the file in Docx format (Word 2007 or higher) or doc format (older Word versions).

Title page

The author(s) will submit two title pages.

The first title page (to be retained by the editor) should include:

- The name(s) of the author(s).
- A concise and informative title.
- The affiliation(s) and address(es) of the author(s).
- The e-mail address and cell phone number(s) of the corresponding author

The second title page (to be sent to reviewers) shall contain only the title of the article. It must not carry any sign that may indicate the identity of the author(s).

Abstract

Please provide an abstract of 200 to 250 words. The abstract should not contain any undefined abbreviations or unspecified references.

Keywords

Please provide 5 to 7 keywords under the abstract text that are capitalized and separated by semicolons. Consider standard words or terms that describe methodology, empirical investigation, and conclusions. Avoid general and plural terms and multiple concepts (avoid, for example, "and," "of"). Only use abbreviations that are firmly established in the field. If a standard abbreviation or synonym is used, please include this in addition to the standard word (s). These keywords are critical for web searching and indexing purposes.

Introduction and Literature Review

State the objectives of the work and provide background, including a brief review of the relevant literature. Address works of other authors that relate to the topic, particularly their approach and results. This section should explain why the topic of the research is important, providing an adequate background to set the stage for the remainder of the paper.

Headings

Please use no more than three levels of displayed headings.

Abbreviations

Abbreviations should be defined at first mention and used consistently after that.

Footnotes

Footnotes can be used to give additional information. For in-text citation, always use the API 6th style of referencing. Footnotes should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. They should also not contain any figures or tables.

Footnotes to the text are numbered consecutively; those to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data). Always use footnotes instead of endnotes.

Acknowledgements

Acknowledgements of people should be placed in a separate section on the title page.

Appendices

If there is more than one appendix, they should be identified as A, B, or C. It is suggested that the appendices should be as concise as possible.

Direct Quotes

Direct quotes of less than 25 words are written within the body with double inverted commas and specific page reference. Direct quotes of 25 or more words are written in a separate paragraph without inverted commas following a colon in the preceding paragraph and are indented .5 inch from the left margin. Three dots (...) are used to indicate the omitted quotes within quotes. Additional information within quotes is given within the first bracket. An example is given below:

Echoing the previous argument, a sub-district level innovation officer explained:

In fact, I think, the number one (requirement) is training on changing the mindset ... because if someone's mindset does not change, how he can simplify the service delivery process" (Interview 5).

Tables

- All tables are to be numbered using Arabic numerals, in bold type, with the term 'Table,' in bold type, in the beginning, and the table number followed by a colon. The table title will follow the title case and centred alignment. The table title will appear above the table. There will be no punctuation at the end of the table title.
- Tables should always be cited in text in consecutive numerical order.
- For each table, please supply a table caption (title) explaining the components of the table.

- Identify any previously published material by giving the source in the form of a reference at the bottom of the table.

Figure Lettering

- To add lettering, it is best to use the same fonts of the main text.
- The variance of type size within an illustration should be minimal, e.g., do not use 8-pt type on an axis and 20-pt type for the axis label.
- Avoid effects such as shading, outline letters.
- Do not include titles or captions within illustrations.

Figure Numbering

- All figures are to be numbered using Arabic numerals.
- Figures should always be cited in text in consecutive numerical order.
- Figure parts should be denoted by lower-case letters (a, b, c).
- If an appendix appears in the article and it contains one or more figures, continue the consecutive numbering of the main text. Do not number the appendix figures.

Referencing

In both the in-text citation and reference list, **API 6th** Reference System will be applied.

Report from Website:

Australian Bureau of Statistics. (2008). *Childhood education and care (No. 4402.0)*. Retrieved from <http://www.abs.gov.au>

Single Author Book

Beckett, S. T. (2008). *The science of chocolate* (2nd ed.). Cambridge, United Kingdom: Royal Society of Chemistry.

Double Authors Book

Branch, S., Ramsay, S., & Barker, M. (2008). The bullied boss: A conceptual exploration of upwards bullying. In A. Glendon, B. M. Thompson & B. Myers (Eds.), *Advances in organisational psychology* (pp. 93-112). Retrieved from <http://www.informit.com.au/humanities.html>

Edited Book

Williams, J. M. (Ed.). (2006). *Applied sport psychology: Personal growth to peak performance* (5th ed.). Boston, MA: McGraw-Hill.

Lee-Chai, A. Y., & Bargh, J. A. (Eds.). (2001). *The use and abuse of power: Multiple perspectives on the causes of corruption*. New York, NY: Psychology Press.

Writing in a Book

Ramsey, J. K., & McGrew, W. C. (2005). Object play in great apes: Studies in nature and captivity. In A. D. Pellegrini & P. K. Smith (Eds.), *The nature of play: Great apes and humans* (pp. 89-112). New York, NY: Guilford Press.

Online Report from an Organization

Department of Health and Ageing. (2012). *Aboriginal and Torres Strait Islander health performance framework 2012 report*. Retrieved from <http://www.health.gov.au/internet/publications/publishing.nsf/Content/oatsih-hpf-2012-toc>

Personal Report or Lecture from Online

Cioe, J. (2012). *The normal distribution* [Lecture notes]. Retrieved from <http://moodle.vle.monash.edu.au>

Seminar Paper

MacIntyre, S. (2008, August). *Participation in the classroom, productivity in the workforce: Unfulfilled expectations*. Paper presented at the 13th Australian Council for Educational Research Conference, Brisbane Qld. Retrieved from research.acer.edu.au/research_conference_2008/8

Journal Article:

Tranquilli, A. L., Lorenzi, S., Buscicchio, G., Di Tommaso, M., Mazzanti, L. & Emanuelli, M. (2014). Female fetuses are more reactive when mother eats chocolate. *The Journal of Maternal-Fetal & Neonatal Medicine*, 27(1), 72-74. doi:10.3109/14767058.2013.804053

Preston, R. (2010). Observations in acute care: Evidence based approach to patient safety. *British Journal of Nursing* 19, 442-447. Retrieved from <http://www.britishjournalofnursing.com>

Winter, J., Hunter, S., Sim, J., & Crome, P. (2011). Hands-on therapy interventions for upper limb motor dysfunction following stroke. *Cochrane Database of Systematic Reviews*, 2011(6). doi:10.1002/14651858.CD006609.pub.2

Wolchik, S. A., West, S. G., Sandler, I. N., Tein, J., Coatsworth, D., Lengua, L., ...Griffin, W. A. (2000). An experimental evaluation of theory-based mother and mother-child programs for children of divorce. *Journal of Consulting and Clinical Psychology*, 68(5), 843-856. doi:10.1037//0022-006X.68.5.843

Rule	Surname of author, no initials or suffixes such as Jr. The year of publication is also included
Citation examples	This was seen in an Australian study (Conger, 1979). OR Conger (1979) has argued that.