



 **Bangladesh Foreign Trade Institute**
Vacancy Announcement

BFTI invites application for the position of a Director from highly experienced professionals having following qualifications and experiences:

Qualifications and Experiences for the position:

1. Masters, preferably PhD in Economics or Business or any related subject;
2. Minimum 12 years' experiences in research and academic/multicultural organizations with at least 4 years' experience in trade related organization;
3. Publications in areas preferably trade and economics in referred journals, chapters of books or monographs, newspaper editorials, policy briefs, conference papers, concept notes etc.;
4. Experience in managing reputed institutions with diverse academic and research program;

Job Description: Please visit <https://bfti.org.bd/career-details/4>

Age: Maximum 62 years.

Duration: Contractual with the possibility of extension.

Remuneration: Tk. 1,50,000/- (Consolidated)

Interested candidates are requested to apply confidentially with a cover letter explaining how s/he would meet the personal specifications along with detailed curriculum vitae on or before 12 November 2024, to jobs@bfti.org.bd or by post at the following address: Bangladesh Foreign Trade Institute, TCB Bhaban (5th Floor), 1 Kawranbazar, Dhaka-1215. Phone: +88-02-55013424-25, www.bfti.org.bd

JOB DESCRIPTION (DIRECTOR)

The key job responsibilities of the Director are/will be:

- Conduct theoretical and empirical research on trade related issues, including WTO and regional/bilateral trade agreements;
- Assist the government's trade policy-making through research and advocacy;
- Organize seminars, workshops and conferences to disseminate research findings and to bring together experts and stakeholders for exchange of ideas;
- Maintaining liaison with the government, private bodies, business and other Financial Institutions;
- Supervise the overall activities of the academic program of the BFTI;
- Supervise and mentor the junior staff to ensure their career development as productive members of the Institute;
- Publish newsletters, discussion papers and journal to disseminate research findings and scholarly work;
- In addition to research, maintaining the proper administration of the affairs, funds and resources of the Institute;
- Any other tasks that may be assigned by the CEO.